

City Council Agenda Preview

April 19, 2016

▶ **Presentation**

- ▶ **Item 1: Introduction of New Employee, Laura Lisack, Recreation Manager**
 - ▶ The City welcomes Laura Lisack as the City's new Recreation Manager. Ms. Lisack will oversee youth and adult sports, special events, teen programs, and contract classes, as well as be involved in the development of ongoing programs and services. Ms. Lisack previously served as a Community Services Supervisor for 12 years at the Saddleback Valley Unified School District.
- ▶ **Item 2: Proclamation Declaring April 29, 2016 as Arbor Day in the City of Lake Forest**
- ▶ **Item 3: Proclamation Declaring April 22, 2016, as Earth Day in the City of Lake Forest**
- ▶ **Item 4: Proclamation Designating the Month of April 2016 as "DMV Donate Life California Month"**
 - ▶ The City encourages residents to become donors, support collaborative efforts of donation agencies, and help draw attention to the importance of being an organ and tissue donor.
- ▶ **Item: 5: Presentation of an Award from the American Society of Civil Engineers for the Lake Forest Sports Park and Recreation Center**
 - ▶ The American Society of Civil Engineers recently selected the Lake Forest Sports Park project as the recipient of the Outstanding Parks & Recreation Project of the Year award for the State of California. The architecturally sustainable design of the buildings responds to the needs of the community and reflects the heritage of the City.

▶ **Consent Calendar**

- ▶ **Item 6: Certification of Warrant Register**
 - ▶ City Council reviews and approves payment of City invoices. City invoices totaled approximately \$924,281.32 for the time period reviewed.

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▶ **Consent Calendar (continued)**

- ▶ **Item 7: Waive Reading of Ordinances and Resolutions**
 - ▶ To save time, the City Clerk will read only the titles of any Ordinances and Resolutions on the public agenda.
- ▶ **Item 8: Minutes of the Regular Meeting of the City Council Held on April 5, 2016**
- ▶ **Item 9: March's Monthly Treasurer's Report**
 - ▶ The March 2016 Treasurer's Report provides information on the City's investment portfolio. All investments are in compliance with the City's Investment Policy.
- ▶ **Item 10: Third Amendment to the Contract with Marina Landscape, Inc., for Sports Field Maintenance Services**
 - ▶ City Council may amend a contract with Marina Landscape to continue providing maintenance for the City's six sports fields for an additional year. The contractor is responsible for repairs and maintenance of park fields, landscape, hardscape, and site amenities. The amendment would increase the contract amount by \$1,010,258 for a total compensation of \$3,914,156.
- ▶ **Item 11: Award Professional Consultant Services Agreement for Municipal Engineering**
 - ▶ City Council may award a contract to AndersonPenna, CivilSource, and Engineering Resources for municipal engineering services. Awarding three separate contracts would give the City flexibility to request proposals on a project-to-project basis. Each contract would expire on April 18, 2019 with a contract amount of \$3,585,000 to AndersonPenna, \$675,000 to CivilSource, and \$675,000 to Engineering Resources. The funding sources are fully reimbursable by deposits collected from applicants for private developments and encroachment permits.
- ▶ **Item 12: Second Amendment to the Contract with Superior Property Services for Graffiti Removal Services**
 - ▶ City Council may amend a contract with Superior Property Services to continue on-call graffiti removal and monthly steam cleaning services of City-owned facilities through June 30, 2017. Superior works closely with the Orange County Sheriff's Department to catalogue graffiti incidents in the Tracking and Automated Graffiti Reporting System. The amendment would increase the contract amount by \$151,818 for a total compensation of \$448,759.
- ▶ **Item 13: First Amendment to the Contract for Street Banner Services with Dekra-Lite, Inc.**
 - ▶ City Council may modify the contract scope with Dekra-Lite to allow the company to hang 90 street pole banners to commemorate the City's 25th anniversary from May through December. The banners would be displayed using Dekra-Lite's proprietary hardware already mounted on City street poles. The amendment would add \$10,000 for a total compensation of \$41,402.

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▶ **Consent Calendar (continued)**

▶ **Item 14: Senior Mobility Program Service Plan and Guidelines**

- ▶ City Council may approve a Senior Mobility Program Agency Service Plan to continue receiving Orange County Transportation Authority (OCTA) Measure M2 funds. The Plan would clarify the use of M2 funding for the Lake Forest Senior Mobility Program (SMP). OCTA Measure M2 funds currently support the SMP, which offers transportation services to seniors 60 years and older.

▶ **Discussion**

▶ **Item 15: Animal Control Services**

- ▶ City Council will discuss methods of provision of animal control services. The staff report provides a timeline for the new OC Animal Shelter (OCAC), the City's potential costs to participate in the new shelter, and provisions of the new Participation Agreement and the Services Agreement. The new OCAC Services Agreement allows for customization of services, which could include, but not be limited to, establishing an adoption center. The Participation Agreement commits the City to a ten-year term. The report also provides two draft scopes of service developed by the Ad Hoc Committee that could serve as the basis for two contracts to replace OCAC services. One contract would provide veterinary/shelter/adoption center/public education services which a second contract would provide animal control (field) services.

▶ **Item 16: Notification of Appointment Opportunity - League of California Cities, Association of California Cities, Orange County, and/or the Orange County City Selection Committee**

- ▶ The City received an opportunity notice from the Orange County City Selection Committee with a filing deadline of April 29. These vacancies are for:
 - (1) City Selection Committee Chair and Vice Chair
 - (2) California Identification Remote Access Network Board (CAL-ID RAN)
 - (3) Emergency Medical Care Committee
 - (4) Housing and Community Development Commission – Nomination
 - (5) Orange County Local Agency Formation Commission (LAFCO)
 - (6) Orange County Human Relations Commission
 - (7) Orange County Parks Commission
 - (8) Waste Management Commission

▶ **Item 17: Request for Closed Session Evaluation of City Manager and City Attorney**

- ▶ City Council may discuss the potential future evaluation, in Closed Session, of the City Manager and City Attorney.